



PRIVACY IMPACT ASSESSMENT (PIA)

For the

Total Army Personnel Database Active Enlisted (TAPDB-AE)

U.S. Army Deputy Chief of Staff for Personnel (Army DCS G-1)

Human Resources Command (HRC)

SECTION 1: IS A PIA REQUIRED?

a. Will this Department of Defense (DoD) information system or electronic collection of information (referred to as an "electronic collection" for the purpose of this form) collect, maintain, use, and/or disseminate PII about members of the public, Federal personnel, contractors or foreign nationals employed at U.S. military facilities internationally? Choose one option from the choices below. (Choose (3) for foreign nationals).

- ☐ (1) Yes, from members of the general public.
- ☐ (2) Yes, from Federal personnel* and/or Federal contractors.
- ☒ (3) Yes, from both members of the general public and Federal personnel and/or Federal contractors.
- ☐ (4) No

* "Federal personnel" are referred to in the DoD IT Portfolio Repository (DITPR) as "Federal employees."

b. If "No," ensure that DITPR or the authoritative database that updates DITPR is annotated for the reason(s) why a PIA is not required. If the DoD information system or electronic collection is not in DITPR, ensure that the reason(s) are recorded in appropriate documentation.

c. If "Yes," then a PIA is required. Proceed to Section 2.

SECTION 2: PIA SUMMARY INFORMATION

a. Why is this PIA being created or updated? Choose one:

- ☐ New DoD Information System ☐ New Electronic Collection
- ☒ Existing DoD Information System ☐ Existing Electronic Collection
- ☐ Significantly Modified DoD Information System

b. Is this DoD information system registered in the DITPR or the DoD Secret Internet Protocol Router Network (SIPRNET) IT Registry?

- ☒ Yes, DITPR Enter DITPR System Identification Number
- ☐ Yes, SIPRNET Enter SIPRNET Identification Number
- ☐ No

c. Does this DoD information system have an IT investment Unique Project Identifier (UPI), required by section 53 of Office of Management and Budget (OMB) Circular A-11?

- ☒ Yes ☐ No

If "Yes," enter UPI

If unsure, consult the Component IT Budget Point of Contact to obtain the UPI.

d. Does this DoD information system or electronic collection require a Privacy Act System of Records Notice (SORN)?

A Privacy Act SORN is required if the information system or electronic collection contains information about U.S. citizens or lawful permanent U.S. residents that is retrieved by name or other unique identifier. PIA and Privacy Act SORN information should be consistent.

- ☒ Yes ☐ No

If "Yes," enter Privacy Act SORN Identifier

DoD Component-assigned designator, not the Federal Register number.
Consult the Component Privacy Office for additional information or
access DoD Privacy Act SORNs at: <http://www.defenselink.mil/privacy/notices/>

or

Date of submission for approval to Defense Privacy Office

Consult the Component Privacy Office for this date.

e. Does this DoD information system or electronic collection have an OMB Control Number?

Contact the Component Information Management Control Officer or DoD Clearance Officer for this information.

This number indicates OMB approval to collect data from 10 or more members of the public in a 12-month period regardless of form or format.

☐ **Yes**

Enter OMB Control Number

Enter Expiration Date

☒ **No**

f. Authority to collect information. A Federal law, Executive Order of the President (EO), or DoD requirement must authorize the collection and maintenance of a system of records.

(1) If this system has a Privacy Act SORN, the authorities in this PIA and the existing Privacy Act SORN should be the same.

(2) Cite the authority for this DoD information system or electronic collection to collect, use, maintain and/or disseminate PII. (If multiple authorities are cited, provide all that apply.)

(a) Whenever possible, cite the specific provisions of the statute and/or EO that authorizes the operation of the system and the collection of PII.

(b) If a specific statute or EO does not exist, determine if an indirect statutory authority can be cited. An indirect authority may be cited if the authority requires the operation or administration of a program, the execution of which will require the collection and maintenance of a system of records.

(c) DoD Components can use their general statutory grants of authority ("internal housekeeping") as the primary authority. The requirement, directive, or instruction implementing the statute within the DoD Component should be identified.

10 U.S.C. 3013, Secretary of the Army; Army Regulation 600-8-6, Personnel Accounting and Strength Reporting; and E.O. 9397 as amended (SSN).

g. Summary of DoD information system or electronic collection. Answers to these questions should be consistent with security guidelines for release of information to the public.

(1) Describe the purpose of this DoD information system or electronic collection and briefly describe the types of personal information about individuals collected in the system.

The Total Army Personnel Data Base – Active Enlisted is the central database for all information pertaining to Active Army Enlisted Soldiers. It contains a set of logically integrated and physically distributed databases. TAPDB-AE is updated daily (Monday thru Friday), and HRC EPMD is the functional proponent.

TAPDB-AE supports the Active Army Enlisted Service Members. TAPDB-AE is the personnel database of record for the Active Army Enlisted. At the time of accession into the Department of the Army, Soldiers information is collected and used in the TAPDB-AE database for the purpose of manning the force, projecting unit strength, reassignments, promotion, demotion, personnel accountable, regimental affiliation, educational information both military and civilian, awards, and deployment history while the Soldier is on active duty until discharge.

(2) Briefly describe the privacy risks associated with the PII collected and how these risks are addressed to safeguard privacy.

Internal and external risks are associated with the protection of PII; however, risks are minimized to an acceptable level. Safeguards are employed to detect and minimize unauthorized disclosure, modification, and/or destruction of data; thus the Eighth United States Army has determined the risk to the individual's privacy to be minimal.

h. With whom will the PII be shared through data exchange, both within your DoD Component and outside your Component (e.g., other DoD Components, Federal Agencies)? Indicate all that apply.

☒ **Within the DoD Component.**

Specify.

Internal Army agencies that would obtain access to PII in this system in support of an authorized investigation or audit may include staff principals in the chain of command; the Department of the Army Inspector General, the Army Audit Agency, the US Army Criminal Investigation Command, the US Army Intelligence and Security Command, the Provost Marshall General, Army Photograph Management Information System, Electronic Military Personnel Office, and the Assistant Secretary of the Army for Financial Management and Comptroller.

☒ **Other DoD Components.**

Specify.

The Office of the Under Secretary of Defense for Personnel and Readiness, Personnel and Readiness Information Management, Defense Finance Accounting Service, US Navy, US Marine Corps, Defense Intelligence Agency, US Air Force, Joint Services Records Research Center, DoD Inspector General, and Defense Criminal Investigative Service.

☒ **Other Federal Agencies.**

Specify. The National Archives and Records Administration; Department of Veterans Affairs; Office of Personnel Management; Department of Homeland Security; Federal Bureau of Investigation; State Department; Treasury Department; Department of Labor; Department of Justice; National Reconnaissance Office; Social Security Administration; and Office of the President of the US.

☒ **State and Local Agencies.**

Specify. State and local law enforcement may request PII.

☒ **Contractor** (Enter name and describe the language in the contract that safeguards PII.)

Specify. Science Applications International Corporation (SAIC) contractual language acknowledges the sensitivity of PII and describes the importance of protecting and maintaining the confidentiality and security of a Soldier's PII. The contractual language keys on training as a fundamental element in creating awareness and understanding of PII and why it is important to control and safeguard. The language also stresses securing PII material and equipment housing PII at the end of a work day. Contractual language directs and requires each SAIC employee in support of TAPDB-AE to have a valid Secret clearance prior to working on the program. The contract specifically states that contractor personnel will adhere to the Privacy Act, Title 5 of U.S. Code Section 522a, and all applicable agency rules and regulations.

☒ **Other** (e.g., commercial providers, colleges).

Specify. NA

i. Do individuals have the opportunity to object to the collection of their PII?

☐ **Yes**

☒ **No**

(1) If "Yes," describe method by which individuals can object to the collection of PII.

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(2) If "No," state the reason why individuals cannot object.

Since data are not collected directly from individual Soldiers they are not provided either a Privacy Act Statement or a Privacy Advisory from TAPDB-AE. However, Soldiers implicitly consent to capture and use of that information at the time of employment or enlistment in the Department of the Army, at which time they are provided a Privacy Advisory.

j. Do individuals have the opportunity to consent to the specific uses of their PII?

☐ **Yes**

☒ **No**

(1) If "Yes," describe the method by which individuals can give or withhold their consent.

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(2) If "No," state the reason why individuals cannot give or withhold their consent.

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k. What information is provided to an individual when asked to provide PII data? Indicate all that apply.

☐ Privacy Act Statement

☐ Privacy Advisory

☐ Other

☒ None

Describe each applicable format.

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NOTE:

Sections 1 and 2 above are to be posted to the Component's Web site. Posting of these Sections indicates that the PIA has been reviewed to ensure that appropriate safeguards are in place to protect privacy.

A Component may restrict the publication of Sections 1 and/or 2 if they contain information that would reveal sensitive information or raise security concerns.